



SANMARG SHIKSHAN SANSTHA NAGPUR
UNDER THE SOCIETIES REGISTRATION ACT XII OF 1860 R. No. 40/66.M.S. & Charitable Act. Reg. (814) (N)

MADHUKARRAO PANDAV COLLEGE OF ENGINEERING

Bhilewada, Bhandara.

Website : www.mpceb.in E-mail : mpce@rediffmail.com, mpcebhandara09@gmail.com Ph. No. 07184-298755
Approved by AICTE, DTE, Govt. of Maharashtra, Affiliated to RTM Nagpur University, Nagpur



Ref.No.: MPCOE/2025-26/406

Date : 08/09/2025

OFFICE ORDER

Subject: Constitution of SC/ST Cell for the Academic Year 2025-26

In accordance with the guidelines laid down by the University Grants Commission (UGC) and as per the direction of the competent authority, the SC/ST Cell is hereby constituted at Madhukarrao Pandav College of Engineering, Bhilewada, Bhandara for the academic year 2025-26.

The committee shall consist of the following members:

Sr. No.	Name of the Faculty Member	Designation	Role in Committee
1.	Dr. Dhiraj Deshmukh	Principal	Chairman
2.	Prof. Lalina Goswami	Assistant Professor	Member Secretary
3.	Prof. Sonal Dhargawe	Assistant Professor	Member
4.	Prof. Ashwini Kokate	Assistant Professor	Member
5.	Prof. Ashwin Bagde	Assistant Professor	Member
6.	Prof. Ravina Raut	Assistant Professor	Member

Responsibilities of the SC/ST Cell:

- To ensure the effective implementation of the reservation policies for SC/ST students and staff.
- To create awareness among the SC/ST students regarding various government and non-government scholarship schemes.
- To deal with all affairs related to the SC/ST students and staff, including grievances if any.

All members are requested to take note of this and extend their cooperation for the successful functioning of the committee.


SC/ST Coordinator


Vice Principal
Madhukarrao Pandav College of
Engineering, Bhilewada, Bhandara.


Principal
PRINCIPAL
Madhukarrao Pandav College of
Engineering, Bhilewada
Bhandara.



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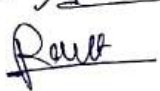
Ref: MPCE/SCST/2024-25/MOM03

Date: 23/01/2025

Minutes of Meeting of the SC/ST Cell

- **Date:** 22 /01/2025
- **Time:** 12.30PM
- **Venue:** Principal's Office, Administrative Block

Members Present:

1. Dr. Dhiraj Deshmukh – Chairman 
2. Prof. Lalina Goswami – Member Secretary 
3. Prof. Sonal Dhargawe – Member 
4. Prof. Ashwini Kokate – Member 
5. Prof. Ravina Raut – Member 

1. Welcome & Introduction

- Opening remarks by the Chairperson/Coordinator of the SC/ST Cell
- Introduction of committee members and special invitees
- Brief statement on the purpose of the meeting and expected outcomes

2. Confirmation of Previous Meeting Minutes

- Review of the minutes from the last SC/ST Cell meeting
- Discussion of any corrections or additions
- Approval of the previous minutes by the committee



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3. Annual Review of Activities

- Presentation of activities conducted by the SC/ST Cell during the academic year, including:
 - Awareness programs on students' rights and welfare schemes
 - Remedial coaching and academic support initiatives
 - Scholarship facilitation and financial assistance programs
 - Grievances handled and resolutions provided
- Evaluation of the effectiveness of these activities
- Discussion on challenges faced and areas of improvement

4. Feedback from Members

- Feedback from student representatives, faculty members, and staff
- Review of issues or grievances raised by SC/ST students
- Suggestions on improving support systems, campus inclusiveness, and awareness
- Discussion on enhancing access to government schemes, coaching, and resources

5. Planning for Next Academic Year

- Proposed activities:
 - Awareness workshops on constitutional rights, scholarships, and career guidance
 - Capacity-building programs and soft skills training
 - Strengthening grievance redressal mechanisms
 - Collaborations with external agencies for training/employment opportunities
- Planning budgetary requirements and resource allocation
- Finalizing a yearly action plan and assigning responsibilities to members

The meeting concluded with a vote of thanks by the Member Secretary.


Prof. Lalina Goswami
Member Secretary, SC/ST Cell


Vice Principal
Madhukarrao Pandav College of
Engineering, Bhilewada, Bhandara.


Dr. Dhiraj Deshmukh
Principal, MPCE
Madhukarrao Pandav College of
Engineering, Bhilewada,
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Ref: MPCE/SCST/2024-25/ATR03

Date: 18/10/2024

Action Taken Report:

For the Meeting held on 22/01/2025

1. Review of Previous Meeting Minutes

Action Planned: Discuss and implement decisions from previous meetings.

Action Taken:

- All pending tasks from earlier meetings were reviewed.
- Required follow-up actions on student grievances, scholarships, and academic support were completed.

Outcome:

- Previous meeting decisions successfully implemented with no pending items.

2. Awareness & Support Activities

Action Planned: Conduct awareness programs on welfare schemes, rights, and support services for SC/ST students.

Action Taken:

- Conducted an orientation on government scholarships, reservation policies, and grievance procedures.
- Distributed information booklets to all SC/ST students.

Outcome:

- Increased awareness and improved student participation in welfare programs.

3. Scholarship Assistance

Action Planned: Ensure all eligible SC/ST students receive timely help in scholarship application and verification.

Action Taken:

- Dedicated help desk set up for online application support.
- Administrative verification completed on time with coordination from concerned departments.





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4. Grievance Redressal

Action Planned: Address complaints or concerns raised by SC/ST students throughout the semester/year.

Action Taken:

- Counselling and faculty intervention provided where required.

Outcome:

- All grievances were resolved promptly; no unresolved cases remain.

5. Remedial Classes & Mentoring

Action Planned: Provide academic and personal mentoring support.

Action Taken:

- Remedial classes were conducted for key subjects in the 2nd and 4th semesters.
- Faculty mentors assigned to monitor attendance and performance.

Outcome:

- Students reported improved academic confidence and better internal marks.

6. Skill Development & Career Guidance

Action Planned: Organize career-oriented programs for SC/ST students.

Action Taken:

- Workshops on interview skills, resume building, and competitive exam preparation were conducted.
- Linkages established with training centers offering SC/ST subsidies.

Outcome:

- Improved student readiness for placements; several students enrolled in government coaching schemes.

7. Annual Review & Report Preparation

Action Planned: Compile annual progress and present it during the final meeting.

Action Taken:

- All activities, attendance, grievances, and outcomes were documented.



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- Final annual report prepared and submitted to the IQAC/Principal.
- Outcome:**
- Annual report accepted and appreciated by administration.

8. Planning for Next Academic Year

Action Planned: Prepare recommendations and plans for the upcoming academic session.

Action Taken:

- Committee proposed enhanced career guidance sessions, additional remedial coaching, and regular grievance monitoring.
 - Budget requirements submitted for approval.
- Outcome:**
- Action plan approved and forwarded to the governing body.




Prof. Lalina Goswami
Member Secretary, SC/ST Cell


Vice Principal
Madhukarrao Pandav College of
Engineering, Bhilewada, Bhandara.


Dr. Dhiraj Deshmukh
Principal, MPCE
PRINCIPAL
Madhukarrao Pandav College of
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Ref: MPCE/SCST/2024-25/Notice02

Date: 07/10/2024

Notice

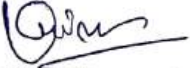
All members of the SC/ST Cell are hereby informed that the second meeting of the SC/ST Cell for the academic year 2024-25 is scheduled as per the details given below:

- **Date:** 16/10/2024
- **Time:** 12:30 PM
- **Venue:** Principal's Office, Administrative Block

Agenda:

1. Student Support & Welfare
2. Grievance Redressal
3. Awareness & Sensitization Programs
4. Policy Review & Improvements

All members are kindly requested to attend the meeting without fail. In case of any unavoidable circumstances, please inform the Member Secretary in advance.


Prof. Lalina Goswami
Member Secretary, SC/ST Cell


Vice Principal
Madhukarrao Pandav College of
Engineering, Bhilewada, Bhandara.


Dr. Dhiraj Deshmukh
Principal, MPCE
Chairman, SC/ST Cell
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Ref: MPCE/SCST/2024-25/MOM02

Date: 17/10/2024

Minutes of Meeting of the SC/ST Cell

- Date: 16/10/2024
- Time: 12.30PM
- Venue: Principal's Office, Administrative Block

Members Present:

1. Dr. Dhiraj Deshmukh – Chairman 
2. Prof. Lalina Goswami – Member Secretary 
3. Prof. Sonal Dhargawe – Member 
4. Prof. Ashwini Kokate – Member 
5. Prof. Ravina Raut – Member 

Agenda-wise Discussion:

1. Student Support & Welfare

- Review status of SC/ST student admissions and enrollment.
- Monitor scholarships, fellowships, and financial aid disbursement.
- Identify students requiring academic support or mentoring.
- Plan remedial classes, bridge courses, or special coaching.

2. Grievance Redressal

- Review complaints received from SC/ST students or staff.
- Discuss actions taken and pending issues.
- Strengthen mechanisms for anti-discrimination and equal opportunity.

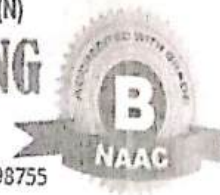


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3. Awareness & Sensitization Programs

- Plan workshops/seminars on:
 - Caste sensitization
 - Constitutional rights
 - Anti-discrimination laws
 - Dr. B.R. Ambedkar's contributions
- Observe special days (Ambedkar Jayanti, Constitution Day, etc.).

4. Policy Review & Improvements

- Discuss feedback from students and staff.
- Recommend improvements in institutional support systems.
- Ensure an inclusive and safe campus environment.

The meeting concluded with a vote of thanks by the Member Secretary.


Prof. Lalina Goswami
Member Secretary, SC/ST Cell


Vice Principal
Madhukarrao Pandav College of
Engineering, Bhilewada, Bhandara.


Dr. Dhiraj Deshmukh
Principal, MPCE
Madhukarrao Pandav College of
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Ref: MPCE/SCST/2024-25/ATR02

Date: 18/10/2024

Action Taken Report:

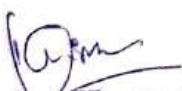
For the Meeting held on 16/10/2024

Objective of the Program:

The primary objective of the program was to spread awareness about the **Fundamental Rights and Duties** enshrined in the Constitution of India, emphasizing the importance of both in building a responsible and informed citizenry.

Outcomes of the Program:

- **Enhanced Awareness:** Participants gained a deeper understanding of their constitutional rights and duties.
- **Active Participation:** Engaging activities like quiz and skits led to increased involvement and learning.
- **Responsibility Building:** Emphasis on duties instilled a sense of civic responsibility among attendees.
- **Student Empowerment:** Students took leadership roles in organizing and performing, building confidence and knowledge.


Prof. Lalina Goswami
Member Secretary, SC/ST Cell


Vice Principal
Madhukarrao Pandav College of
Engineering, Bhilewada, Bhandara.


Dr. Dhiraj Deshmukh
Principal, MPCE
Chairman, SC/ST Cell



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Ref: MPCOE/SCST/2024-25/Notice03

Date: 17/01/2025

Notice

All members of the SC/ST Cell are hereby informed that the second meeting of the SC/ST Cell for the academic year 2024-25 is scheduled as per the details given below:

- o **Date:** 22/01/2025
- o **Time:** 12:30 PM
- o **Venue:** Principal's Office, Administrative Block

Agenda:

1. Welcome & Introduction
2. Confirmation of Previous Meeting Minutes
3. Annual Review of Activities
4. Feedback from Members
5. Planning for Next Academic Year

All members are kindly requested to attend the meeting without fail. In case of any unavoidable circumstances, please inform the Member Secretary in advance.


Prof. Lalina Goswami
Member Secretary, SC/ST Cell


Vice Principal
Madhukarrao Pandav College of
Engineering, Bhilewada, Bhandara.


Dr. Dhiraj Deshmukh
Principal, MPCE
Chairman, SC/ST Cell



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Approved by AICTE, DTE, Govt. of Maharashtra, Affiliated to RTM Nagpur University, Nagpur

Ref.No.: MPCOE/2024-25/A-250

Date : 24/06/2024

OFFICE ORDER

Subject: Constitution of SC/ST Cell for the Academic Year 2024-25

In accordance with the guidelines laid down by the University Grants Commission (UGC) and as per the direction of the competent authority, the SC/ST Cell is hereby constituted at Madhukarrao Pandav College of Engineering, Bhilewada, Bhandara for the academic year 2024-25.

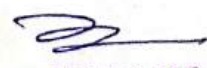
The committee shall consist of the following members:

Sr. No.	Name of the Faculty Member	Designation	Role in Committee
1.	Dr. Dhiraj Deshmukh	Principal	Chairman
2.	Prof. Lalina Goswami	Assistant Professor	Member Secretary
3.	Prof. Sonal Dhargawe	Assistant Professor	Member
4.	Prof. Ashwini Kokate	Assistant Professor	Member
5.	Prof. Ashwin Bagde	Assistant Professor	Member
6.	Prof. Ravina Raut	Assistant Professor	Member

Responsibilities of the SC/ST Cell:

- To ensure the effective implementation of the reservation policies for SC/ST students and staff.
- To create awareness among the SC/ST students regarding various government and non-government scholarship schemes.
- To deal with all affairs related to the SC/ST students and staff, including grievances if any.

All members are requested to take note of this and extend their cooperation for the successful functioning of the committee.


PRINCIPAL
Madhukarrao Pandav College of
Engineering, Bhilewada,
Bhandara





SANMARG SHIKSHAN SANSTHA NAGPUR

UNDER THE SOCIETIES REGISTRATION ACT XXI OF 1860 R. NO. 40/66 M.S. & Charitable Act, Reg. (814) (N)

MADHUKARRAO PANDAV COLLEGE OF ENGINEERING

Bhilewada, Bhandara.

Website: www.mpceb.in

email: mpcebhandara09@gmail.com

Phone: 07184-298755

Approved by AICTE, DTE, Govt. of Maharashtra, Affiliated to RTM Nagpur University, Nagpur

Ref: MPCE/SCST/2024-25/Notice01

Date: 01/07/2024

Notice

All members of the SC/ST Cell are hereby informed that the **first meeting** of the SC/ST Cell for the academic year **2024-25** is scheduled as per the details given below:

- ☐ **Date:** 10/07/2024
- ☐ **Time:** 3:00 PM
- ☐ **Venue:** Principal's Office, Administrative Block

Agenda:

1. Introduction and objectives of the SC/ST Cell.
2. Planning of annual activities and awareness programs for SC/ST students.
3. Dissemination of scholarship and welfare scheme information.
4. Establishment of a grievance redressal mechanism.
5. Identification of student support requirements (mentorship, remedial classes).
6. Any other point with the permission of the Chair.

All members are kindly requested to attend the meeting without fail. In case of any unavoidable circumstances, please inform the **Member Secretary** in advance.

Prof. Lalina Goswami

Member Secretary, SC/ST Cell

Dr. Dhiraj Deshmukh

*Chairman, SC/ST Cell
Principal, MPCE*





Ref.No.:

Date :

Ref: MPCE/SCST/2024-25/MOM01

Date: 11/07/2024

Minutes of Meeting of the SC/ST Cell

- ☐ **Date:** 10/07/2024
- ☐ **Time:** 3:00 PM
- ☐ **Venue:** Principal's Office, Administrative Block

Members Present:

1. Dr. Dhiraj Deshmukh – Chairman
2. Prof. Lalina Goswami – Member Secretary
3. Prof. Sonal Dhargawe – Member
4. Prof. Ashwini Kokate – Member
5. Prof. Ashwin Bagde – Member
6. Prof. Ravina Raut – Member

Agenda-wise Discussions:

1. Introduction and objectives of the SC/ST Cell:

The Chairman initiated the meeting by welcoming all members and highlighting the purpose of the SC/ST Cell. The Cell is committed to ensuring equal opportunity, providing welfare support, and empowering SC/ST students through academic and social support systems.

2. Planning of annual activities and awareness programs:

It was resolved to organize at least one major awareness program per semester. A program on **Constitutional Rights and Duties** will be planned in **September 2024**. A guest speaker from the Social Welfare Department will be invited.

3. Scholarship and welfare scheme dissemination:

The committee agreed to circulate information about various central and state scholarships. Departmental mentors will be tasked to assist eligible students in filling out applications. A help session will also be conducted.



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Ref.No.:

Date :

4. Grievance redressal mechanism:

Members approved the setup of a **grievance drop box** near the admin office.

5. Additionally, a **Google Form** link will be generated and shared via WhatsApp groups and notice boards for digital submission of grievances.

6. Student support initiatives:

Academic departments will be asked to provide names of SC/ST students requiring mentorship or remedial support. Faculty members will be requested to volunteer as mentors. Remedial classes will be planned post internal assessment.

7. Any other point with permission of the Chair:

It was proposed to celebrate **Ambedkar Jayanti, Social Justice Day**, and other significant days to foster inclusivity and awareness among students.

The meeting concluded with a vote of thanks by the Member Secretary.

Prof. Lalina Goswami
Member Secretary, SC/ST Cell

Dr. Dhiraj Deshmukh
Chairman, SC/ST Cell
Principal, MPCE
PRINCIPAL
Madhukarrao Pandav College of
Engineering, Bhilewada,
Bhandara.





Ref.No.:
Ref: MPCE/SCST/2024-25/ATR01

Date :
Date: 20/07/2024

Action Taken Report:

Based on the First Meeting of the SC/ST Cell held on 10/07/2024

Agenda Point	Action Taken
1. Introduction and objectives of the SC/ST Cell	The objectives of the Cell were communicated to all members. A brief document outlining the Cell's mission and functions was circulated among faculty members.
2. Planning of annual activities and awareness programs	Planning initiated for a Constitutional Rights and Duties Awareness Program scheduled in September 2024 . The Social Welfare Department has been contacted for recommending a guest speaker. Tentative dates and logistics are under discussion.
3. Scholarship and welfare scheme dissemination	Details of various scholarships (central and state) have been compiled and shared with all departments. Departmental mentors were instructed to assist SC/ST students. A special help session will be conducted in August 2024 for application support.
4. Grievance redressal mechanism	A grievance drop box has been installed near the Administrative Office. A Google Form has been created and the link shared with students through departmental WhatsApp groups and displayed on notice boards.
5. Student support initiatives	Departments were asked to submit lists of SC/ST students requiring academic support. Faculty volunteers for mentorship and remedial classes are being identified. Coordination with the academic coordinator is underway.
6. Celebration of important days	It was resolved to celebrate Ambedkar Jayanti, Social Justice Day , and other relevant occasions. Planning for Ambedkar Jayanti will begin in February 2025. A calendar of events will be finalized in the next meeting.


Prof. Lalina Goswami
Member Secretary, SC/ST Cell


Dr. Dhiraj Deshmukh
Chairman, SC/ST Cell
Principal, MPCE
PRINCIPAL
Madhukarrao Pandav College of
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